

VRIS UPDATE

CASE REVIEW INSTRUMENT

Effective 8/11/09

Number 224

SUMMARY OF UPDATES

The 'Active & Successful Employment Outcome' case review form and instructions have been updated. Question number 20 on the previous form has been removed. That question was designed to assure that the SSA 1365 form was submitted for individuals receiving SSDI and/or SSI. We are no longer required to submit the 1365 form. In addition a new question was added (number 15) to insure that Step 1 from the IPE booklet has been completed. Revisions in the instructions are shown by a bar at the right side.

VRIS POSTING

The [new form](#) and the [instructions](#) have been placed on VRIS. The form is found under Materials – Administrative Forms. The revised instructions are found in the program manual in the Operations section.

FORMS REVISED

The Active & Successful Employment Outcome form has been revised.

MONITORING REQUIREMENTS

VR staff who conduct these case reviews should begin using the new form immediately.

TEAM COMMUNICATION

Office directors may share this change with their teams.

LEADERSHIP CONTACT

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